

# MYSTIC REPC

Mystic Regional Emergency Planning Committee



January 9, 2024 | 8:30 a.m.

In person: Wakefield Public Safety Building's Community Room, 1 Union Street, Wakefield 01880

or via Zoom: <https://uso6web.zoom.us/j/86405139891?pwd=iyhCRLM5Fko2fih3Kr4NgHxk8ezqwL.1>

Dial in at 1-646-931-3860, Meeting ID: 864 0513 9891 / Passcode: 180380

## Agenda

1. Welcome
2. Introductions
3. Approve [meeting minutes from 11/28/2023](#)
4. Discussion:
  - a. Updated Proclamation
  - b. Discuss Bylaws
  - c. [Community Questionnaire](#) status
    - i. Responses not yet received from Arlington, Bedford, Concord, Everett, Lexington, Lynnfield, Malden, Melrose, Nahant, Peabody, Revere, Salem, Saugus, Somerville, Stoneham, Wakefield, Winchester, Winthrop, Woburn
  - d. [Special Location spreadsheets](#) need to be reviewed and submitted
  - e. Status of Wilmington membership
5. Treasurer's Report
  - a. Communities with outstanding invoices (click to get electronic version)
    - i. [Concord](#), [Malden](#), [Medford](#), [Nahant](#), [Salem](#), [Saugus](#), [Somerville](#)
6. Report of Committees:
  - a. Medical
  - b. Industry
  - c. Training & Exercise
    - i. Upcoming CAMEO training in late January (Chelsea location a possibility)
    - ii. Introductory MARPLOT class at Kettle Cuisine on 2/29. Additional dates will be announced.
7. HMEP Grant updates

8. Goals:
  - a. Revitalize the Committee
  - b. Provide ongoing training to member communities : EPCRA, role of the LEPC
  - c. Engage the Business Community
9. Tasks:
  - a. We need communities to provide the names and contact information for their REPC representatives via our [community questionnaire](#).
  - b. We need communities to review their current Hazardous Materials Emergency Response Plans.
  - c. We need communities to review the [Special Location spreadsheets](#) and update them in order for us to map the locations using GIS.
10. Announcements
  - a. RMP: Risk Management Plans (Clean Air Act, Section 112r)  
If you have not already, reach out to your facility to ensure the REPC and other local responding organizations know if it will need assistance in the event of a chemical release. The six facilities in the Mystic REPC communities are:
    - C.L. Hawthaway & Sons Corp.(Lynn); Covestro, LLC (Wilmington); Kayem Foods (Chelsea); Kettle Cuisine (Lynn); Lynn Water Treatment (Lynn); Monogram Gourmet Foods (Wilmington)
  - b. EPA EPCRA Tier II Webinar: 1/16/2024 at 10 a.m. [Register today](#)
  - c. CAMEO Updates: CAMEO Data Manager 4.3.0 and Tier2 Submit 2023 now available ([download here](#))
11. Other news:
  - a. 2024 Annual NASTTPO Conference to be held in Charlotte, NC from April 22-25
  - b. Discuss Kettle Cuisine recent activities; Alan Gilbert
  - c. SERC Update: News from December 13 virtual SERC Meeting
  - d. 2024 HMEP Grant application approved
  - e. OSHA Announces new emergency responder rulemaking
12. Open discussion:
  - a. Member communities should share hazardous materials planning, training, and exercise information with the Committee.
13. Next REPC meeting to be held on March 12 at Wakefield's Public Safety Building.
  - a. Additional 2024 dates: May 14 (meeting of the whole), September 10, October 8 (meeting of the whole), November 12
14. Adjourn