

MYSTIC REPC

Mystic Regional Emergency Planning Committee



Executive Committee Meeting

In person at the Wakefield Public Safety Building's Community Room, 1 Union Street, Wakefield
September 26, 2023 | 8:30 a.m.

Agenda

1. Welcome
2. Introductions
3. Discussion:
 - a. Chief Tustin retirement – impact on the REPC
 - b. Update Proclamation
 - c. Update Bylaws
 - d. Questionnaire
 - e. Status of Belmont and Wilmington membership
4. Treasurer's Report
5. Report of Committees:
 - a. Medical
 - b. Industry
 - c. Training & Exercise
6. HMEP Grant updates:
 - a. 2022 HMEP Grant: four member* communities have not attended CAMEO training or received the information collected as part of the HMEP Grant (Burlington, Chelsea, Nahant, Salem). Two perspective** communities have not attended CAMEO training or received the information collected as part of the HMEP Grant (Belmont, Wilmington).
 - b. 2023 HMEP Grant: This proposal, if approved, would provide a Standalone Hazardous Materials Plan (HMERP) template for use by the Mystic member communities. A standardized HMERP template would allow the member communities to share information and operate similarly if they choose to adopt the template. If not, they can still utilize the information collected for their current plans.

7. Goals:

- a. Revitalize the Committee
- b. Provide ongoing training to member communities
- c. Engage the Business Community

8. Tasks:

- a. We need communities to provide the names and contact information for their REPC representatives.
- b. We need communities to review their current Hazardous Materials Emergency Response Plans.
- c. We need communities to review the Special Location/ Critical Infrastructure records and update them, in order for us to map the locations using GIS.

9. Announcements:

- a. We will be hosting a one-day ***Technical Guidance for Hazards Analysis Emergency Planning for Extremely Hazardous Substances*** course on November 14th based on the EPA "Green Book"

10. Other news:

- a. NASTTPO Houston Conference
- b. Kettle Cuisine Tabletop Exercise
- c. SERC Update
- d. 2024 HMEP Grants

11. Open discussion:

- a. Member communities should share hazardous materials planning, training, and exercise information with the Committee.

12. Establish meeting dates for the year

13. Adjourn