

MYSTIC REPC

Mystic Regional Emergency Planning Committee



Executive Committee Meeting

In person:

Wakefield Public Safety Building's Community Room
1 Union Street, Wakefield 01880

or via Zoom:

<https://uso6web.zoom.us/j/86150605047?pwd=KeQoBXObEHncf6yND5zhhb2rsfWNd7n.1>

1-646-931-3860

Meeting ID: 861 5060 5047

Passcode: 166772

November 28, 2023 | 8:30 a.m.

Agenda

1. Call to order at 8:38 a.m.
2. Attendees introduced themselves
3. Members approved the meeting minutes from 9/26/2023
4. Discussion:
 - a. Updated Proclamation (with updated community membership list) and Bylaw revisions will be reviewed at the next meeting of the whole in the spring.
 - b. [Community Questionnaire](#) status: Responses received from Reading, Watertown, Lynn, Burlington, Chelsea, Belmont, and Medford
 - c. Belmont has submitted all paperwork for membership, Wilmington membership is pending
5. Treasurer's Report
 - a. Current balance: \$55,220.21
 - i. 11 outstanding invoices: Communities with outstanding invoices are: [Concord](#), [Lexington](#), [Malden](#), [Medford](#), [Nahant](#), [North Reading](#), [Salem](#), [Saugus](#), [Somerville](#), [Watertown](#), [Woburn](#)

6. Report of Committees:

- a. Medical: Hiring is a challenge in the EMS industry
- b. Industry: No update
- c. Training & Exercise
 - i. Mike Castro and Allan Alpert discussed the lithium-ion battery training they attended at Kettle Cuisine
 - ii. Tabletop exercise likely at October Meeting of the Whole
 - iii. Lauren Sardella noted that some battery-related initiatives can be covered with EMPD funds; MEMA will work with communities to fund training, blankets, etc.
 - iv. Charles Colley (Homeland Security) discussed chemical security protocols; facilities should make sure fire departments know what is on site. Mr. Colley can provide a list of registered facilities in member communities.
 - v. Anthony Chui (Health Department) noted that many migrant families have moved to local communities and Health Departments are available as a resource; schools are seeing new enrollment and they are assisting with vaccinations for these new students.

7. HMEP Grant updates:

- a. 2022 HMEP Grant: all communities have sent a representative to training.
- b. 2023 HMEP Grant: The current initiative will provide a Standalone Hazardous Materials Plan (HMERP) template for use by the Mystic member communities. Workshops will be held to show communities how to use the template.
- c. 2024 HMEP Grant: This will allow us to: perform community capability assessments; maintain the CAMEO database and add 2023 data; and conduct training and infosessions. Additionally, it will allow us to maintain the CAMEO database and add the Tier II data for 2023 calendar year. This is a \$10,000 grant.

8. Goals:

- a. Revitalize the Committee, provide ongoing training to member communities, engage the Business Community

9. Tasks:

- a. Communities should provide the names and contact information for their REPC representatives via our [community questionnaire](#).
- b. Members should review the Hazardous Materials Emergency Response Plan in their communities.

- c. The REPC needs communities to review the Special Location/ Critical Infrastructure records and update them in order for us to map the locations using GIS. REPC will send out the lists and can standardize. Lynn received a comprehensive list of critical hardware points from National Grid which can be cross referenced with the REPC data.

10. Announcements

- a. The latest CAMEO Chemicals 3.0 software has been released. CAMEO Chemicals is available as a website, mobile app, and desktop program. Get the details and download at www.epa.gov/cameo/cameo-chemicals-software

11. Other news:

- a. Mike Castro told the group about the NASTTPO Conference he attended in Houston. The next conference is in Charlotte.
- b. The next State Emergency Response Commission Meeting (SERC) meeting is December 13 in Framingham

12. 2024 meeting dates: January 9, March 12, May 14 (meeting of the whole), September 10, October 8 (meeting of the whole), November 12

13. Adjourn at 9:45 a.m.