



Executive Committee Meeting

January 24, 2023 | 9 a.m.

Virtual via Zoom

Call to order 9:04 a.m.

Treasurer's Report

- \$11,715 balance
- A/V equipment for annual meetings is becoming very expensive; we will consider purchasing our own
- Report approved

Subcommittee reports

Business

- Alan Gilbert (Kettle Cuisine, Lynn) notes that the Tier II deadline is coming up on March 1. He would like to send reminders about the requirement to area businesses.
 - Contact data collected during CAMEO training may be helpful
- Will plan a tabletop exercise in the spring

Health

- Dan Witts notes that hospital capacity is extremely tight, transportation is an issue
- COVID testing and monitoring in other disciplines is not as high as last year

Training

- Mike Castro provided an update on the CAMEO training / transportation study he is conducting across the region
 - Trainings at Saugus and Concord 1175 Elm Street (light building) sites will take place this week
 - The platform includes 1,791 Tier-2 facility records and 5,125 special-location records; Mapping services also available
 - Mike Castro and Stefan Coutalakis will work on a tutorial on how to use the data
- The REPC will pursue a grant to develop a regional HazMat Plan template and community-resource profiles for use by all members

Planning

- CERT registration process continues; use the old format
- Chief will resend an updated Joint Proclamation for municipal signatures
- Invoices will be sent via email to member communities

MEMA

- Lauren Sardella, Heather Tecce, and Matt Kolhonen represented
- Grants due in March
- January 30 is the deadline for registration if interested in grant opportunities (now an online form)

Other

- Len Wallace spoke about Tier II reporting. Massachusetts is now an OSHA state, which impacts Tier II reporting requirements.
- Consider attending the training on Feb 2

New business

- Mike Castro asked whether an exercise was planned for the full-committee meeting in May; he suggested an ammonia-release exercise since incidents have occurred recently in the state
 - There are 25 facilities in the area storing this material
 - Will determine if it's feasible to host in the spring or if we need to push to the fall
- Last week's Tesla fire on Rt 128 drew five communities and was considered a HazMat incident. Shows the importance of a regional planning effort.

Good of the Committee

- Chief announced his retirement on April 28, though he will attend the May full-committee meeting
 - He thanked members for their support throughout his time on the board
- Concord Fire will conduct a tabletop in May simulating a cybersecurity attack. Mass Maritime will co-host. If any members are interested in shadowing, reach out to Walter Latta. Concord just wrote an SOG on lithium ion batteries and will share with the group.
- Mike Castro informed members that the WISER platform is being discontinued

Adjournment: 9:51 a.m.